

AIR CONDITIONING AND REFRIGERATION INDUSTRY BOARD



REFRIGERANT HANDLING REGISTER

REFRIGERANT HANDLING REGISTER APPLICATION

ACRIB

Title	<input type="text"/>	Forenames	<input type="text"/>	Surname	<input type="text"/>
Address	<input type="text"/>				
	<input type="text"/>				
Post Code	<input type="text"/>	Email	<input type="text"/>		
National Insurance No.	<input type="text"/>	(cards will not be issued unless the NI Number is included)			

Training Centre/College	<input type="text"/>	Date of assessment	<input type="text"/>
Cert No and Expiry date (if applicable)	<input type="text"/>		

Employing Company	<input type="text"/>		
Address	<input type="text"/>		
	<input type="text"/>		
Post Code	<input type="text"/>	Telephone No.	<input type="text"/>
Contact Name for queries	<input type="text"/>		

Registration applied for:

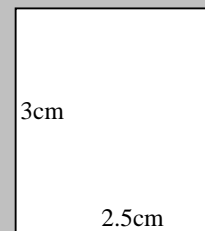
- Refrigerants (excluding Ammonia) = £34.04+vat @ 17.5%= £40
- Ammonia only = £34.04+vat at 17.5%= £40
- Both cards - Refrigerants (excl Ammonia) and Ammonia = £68.08+vat at 17.5%= £80

Acceptable evidence of competence is: ORIGINAL certificate:

1. for Refrigerants (excluding Ammonia) either:
 - City & Guilds Refrigerant Handling 2078 issued before 9th March 2009
 - City & Guilds F Gas and ODS qualification 2079 part 1
 - Valid CITB refrigerant handling certificate J01 issued before 9th March 2009
 - Valid CITB F Gas and ODS qualification J11
2. for Ammonia either City & Guilds Ammonia Handling 2078 or CITB Ammonia certificate

Please check that you have enclosed:

- Appropriate registration fee payable to ACRIB (£40 per person)
- Certificate of approved assessment (only original certificates accepted – see note)
- Two photographs (image size as in box to right) paperclipped to top of form
- * Your certificates can be returned by **recorded delivery** on payment of an additional £2 to cover costs. If this is required please tick here.



- Cards should be returned to:
- Applicant's address
 - Employer's address

Signed Date

ACRIB retains the right to refuse registration.

Notes for Applicants

ACRIB Registration provides proof of individual competence in responsible refrigerant handling at the time of application. The registration is backed by the refrigerant and air conditioning industries represented by ACRIB which includes end users, contractors and manufacturers.

Your ACRIB card will normally be valid for 3 years* after which you will need to re-register. Should technology or practice have changed significantly at the end of that three year period ACRIB may require re-assessment before your card can be reissued.

1. Initial registration will only be open to those who:
 - a) have an approved handling assessment for the relevant class of refrigerant
 - b) provide an original certificate of competence for the City & Guilds or CITB qualifications stated
 - c) have paid the appropriate registration fee
 - d) have provided their National Insurance Number and Photographs
2. Responsibility for re-registration lies with the registrant. Applicants should verify requirements for re-registration prior to their registration expiry date by visiting the ACRIB website to check the latest requirements at www.acrib.org.uk.
3. **Only originals of certificates will be accepted.** You can request Recorded Delivery for an extra charge of £2. ACRIB requires that we check the authenticity of certificates before a registration card can be issued. In order to do this you need to send your ORIGINAL certificate along with your first application. City & Guilds cannot provide verification by email or telephone of photocopied certificates as they are unable to give out candidate details to third parties (such as employers or industry bodies) due to the Data Protection Act. Photocopies can be easily forged or altered and therefore the recommendation from City & Guilds is that ACRIB should insist on sight of the full certificate before confirming an individuals eligibility for ACRIB Registration. If you are worried about sending your original certificates by post we offer a Recorded Delivery Service or you can by prior arrangement present your certificate in person.
4. Please supply two passport size photographs. (The head and shoulders should be no larger than 3cm x 2.5cm). Please do not staple photos to forms. They can be attached to the top with a paper clip. The box is for illustration size only.
5. Please make cheques for registration fees payable to 'ACRIB'.

* New F Gas Regulation requirements

- The GB F Gas Regulations require that operatives handling HFCs successfully complete a new F Gas assessment by 4th July 2011. ACRIB accepts City & Guilds 2079 part 1 or CITB J01.
- If you currently hold one of the older refrigerant handling qualifications (City and Guilds 2078 or CITB J01 scheme issued before 9th March 2009) your ACRIB card will only be valid for handling of F Gas Refrigerants up to 4th July 2011. However you are still legally qualified to handle Ozone Depleting refrigerants such as HCFC R-22 after this date. Qualifications issued after 9th March 2009 are not acceptable.
- If you hold one of the new qualifications City & Guilds 2079 or CITB J11 your card will remain valid for a full three years. Registrants are responsible for ensuring that their qualification remains valid and for reassessment if necessary prior to the expiry date of a CITB qualification.

About ACRIB

The Air Conditioning and Refrigeration Industry Board comprises representative organisations having a direct interest in, among other matters, the provision and efficient use of refrigeration, air conditioning, heat pump and/or mechanical ventilation equipment and systems. It provides a national voice for the UK refrigeration industry, and works closely with UK Government to provide input on policy, regulation and legislative issue. ACRIB is a company limited by guarantee.

- Associated Air Conditioning and Refrigeration Contractors
- Association of Manufacturers of Domestic Appliances
- British Frozen Foods Federation
- Cambridge Refrigeration Technology
- Chartered Institution of Building Services Engineers
- Food Storage and Distribution Federation
- Federation of Environmental Trade Associations
- Institute of Refrigeration
- Refrigeration and Air Conditioning Group of the Heating and Ventilating Contractors' Association